

**Air Force Officers' Wives' Club**  
**High School Senior, College Student, and Spouse Scholarship**  
**Policy, Eligibility, and Procedures**

**Policy:**

1. The Air Force Officers' Wives' Club may award scholarships in the following categories based on funding availability and applicants:
  - a. Category I - Eligible high school senior
  - b. Category II – Eligible non-military spouse continuing education
  - c. Category III – Eligible dependent-child college student
2. The scholarship awards shall be based upon the following criteria: scholastic ability, extracurricular activities, service activities/citizenship, character references, and personal essay. Financial need is not considered.
3. If funding and/or grants permit additional scholarships, recipients will be selected by the selection committee and awarded at the discretion of the scholarship committee.
4. The selection committee will be comprised of non-AFOWC members that may include but not limited to: representatives from education, business, social services, and other community members. The overall number of applications will determine the number of committee representatives. Two alternatives will be chosen in the event a member is unable to fulfill their duties.
5. The AFOWC Welfare Treasurer shall issue a check in the full amount of the scholarship payable to the educational institution that has verified recipient's enrollment. The Scholarship Chair shall forward this check once receiving all necessary information from the recipient and the educational institution. Any scholarships not claimed will be forfeited and the funds will revert to the AFOWC.

## **Air Force Officers' Wives' Club Spouse Scholarship**

### **Spouse Scholarship Eligibility:**

1. Applicant must be a nonmilitary United States Air Force spouse (active duty, reserve, guard, retired, MIA/POW, deceased, officer, or enlisted).
2. Previous AFOWC scholarship recipients are not eligible.
3. All spouse applicants must be currently enrolled in a school to be considered for scholarship award.
4. Acceptance of a military academy appointment, any full scholarship\*, recipient of another OWC/NCOWC scholarship, before or after selection as a recipient of an AFOWC scholarship, will immediately terminate consideration for entitlement to an AFOWC scholarship. In such event, that scholarship will be awarded to an alternate.
5. Children, wards or spouses of an AFOWC selection committee member are not eligible for a scholarship in the year that person serves.

\*The AFOWC policy defines a full scholarship as having a student's tuition, room and board paid. No funds from the AFOWC scholarship will be received in cash by the recipient.

### **Spouse Application Procedures:**

1. Applicants must submit the following materials to be postmarked no later than March 1, 2012.
  - a. Completed legible spouse application form
  - b. Personal essay
  - c. Resume (include work, volunteerism, clubs/organizations)
  - d. Proof of current enrollment sent by institution
  - e. Two letters of recommendation (relatives are not acceptable references)
2. All Air Force spouse applicants must be currently enrolled in a school to be considered for scholarship award. Applicant's transcripts must be sent by the school in which applicant is currently enrolled; if student does not have current grades on record, proof of enrollment will be accepted. Grades from institutions dating more than two years, need not be submitted.
3. Essay of no more than 400 words on why applicant is pursuing further education, and how it will be of personal benefit to the applicant in the future.
4. Incomplete or inaccurate applications will not be considered. Incomplete applications will not be notified by the scholarship committee.
5. Completed applications will receive an email notifying application has been received and is complete.
6. All applications must be postmarked by March 1, 2012.
7. The scholarship committee will notify all applicants by May 10, 2012, of their status.
8. Prior to receipt of scholarship award, awardees will be required to present their current dependent ID to prove military dependency.
9. All submitted material will become the property of the AFOWC and will be retained for one full year from the date of selection. Applications and supporting documents will be destroyed at the end of the year.

**Applications must be postmarked by March 1, 2012, and mailed to the following address:**

**Air Force Officers' Wives' Club  
Scholarship Committee  
P.O. Box 8490  
Washington, D.C. 20032**